

Medical Records Fee Schedule

Paper Copies

Pages 1 – 20, no charge
21 pages or more, \$.25 per page up to 250 pages

Paper copies are available up to a maximum of 250 pages. Requests over 250 pages will be saved onto a CD or USB at a fee of \$6.50.

Requests that take over one hour to process will be charged at the rate of clerical time of \$4.00 per quarter hour in addition to the CD/USB fee of \$6.50.

Email

Pages 1 – 20, no charge
21 pages or more, \$6.50

Files that are too large to be delivered via email will be mailed.

Fax

Pages 1 – 20, no charge
21 pages or more, \$.25 per page
Request over 21 pages will be mailed.

CD/USB Drive

Minimum fee of \$6.50
Diagnostic images, \$6.50 per CD

Requests that take over one hour to process will be charged at the rate of clerical time of \$4.00 per quarter hour in addition to the CD/USB fee of \$6.50.